

Work-Based Learning Experience



Topics and activities covered are dependent on the student's job goals and availability of Work-Based Learning Experience opportunities.

Potential Topics covered:

- Connecting long-term job goals to short-term experience goals
- Comparing current experience and resume to entry-level positions
- Researching local companies and organizations
- Research and discuss workplace expectations, requirements, typical work day
- Developing a list of questions to ask at job sites or professional interviews
- Completing applications
- Preparing for interviews
- Professionalism and communication skills
- Entrepreneurs: How to start a small business
- Next steps to accomplish job goals
- Reflection on Work Based Learning Experience

Potential Activities:

- Review of job goals
- Create list of WBL experiences including: potential workplace, internship, or volunteer sites, career mentoring, informational interviewing, or business planning
- Question development for interviews and site visits
- Interview preparation and mock interview
- Research potential companies and professional organizations
- Job site visit for tour, shadowing, or work/volunteer opportunity
- Completion of applications for volunteer, internship, or job opportunities
- Student-Led Enterprises – Connect or visit to the following:
 - Professional organizations based on focus area
 - NYS Small Business Development Center
 - GROW Buffalo networking events and business education
- Creation of “Job Goal Next Steps” document
- Final reflection on WBLE