



Monroe 2-Orleans BOCES Center for Workforce Development

Career Launch Post-Secondary Counseling Module

Module Title: Post-Secondary Counseling

Module Description: This curriculum is designed to prepare participants for enrollment in post-secondary programs after completing the program. Participants will receive comprehensive guidance and support in researching potential programs, setting career goals, understanding the admissions process, and learning essential skills for success in further education and employment.

Module Objectives:

1. Assist participants in researching and recognizing post-secondary program opportunities, including pre-apprenticeship programs, workforce development adult programs, and certification programs.
2. Support participants in setting and clarifying their personal and career goals.
3. Provide information and guidance on the admissions process and financial aid applications (FAFSA and tuition assistance).
4. Educate participants on how to request and utilize accommodations in post-secondary programs and employment.
5. Ensure participants understand the types of academic and occupational training needed to succeed in the workplace.

Module Content:

- Introduction to Post-Secondary, Pre-Apprenticeship, and Career Training Programs
- Introduction to Goal Setting and Career Planning
- Researching, Touring, and Learning about Post-Secondary, Pre-Apprenticeship Programs, and Career Training
- Understanding Admissions, Financial Aid, Scholarship and Tuition Assistance Processes
- Understanding Student/Employee Rights and Responsibilities and Requesting Accommodations
- Academic and Occupational Training Overview and Planning
- Reviewing and Finalizing Career Development Plans and Preparing for Transition

Activities:

- Participation in class discussions and activities
- Completion of a Career Development Plan
- Role-playing exercises for requesting accommodations

Resources:

- Access to computer, internet, and research tools
- Guest speakers and representatives
- Financial aid workshops and counseling sessions
- Virtual and in-person tour options