

RESUME

Anita Dowd-Neufeld

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Education:

Masters of Arts Degree- SUNY Stony Brook, Labor /Management Relations

Bachelors of Arts Degree-SUNY Stony Brook, Psychology

Associates of Applied Science Degree-Suffolk Community College, Community Services

Work History:

2/22- Present

Family Residences and Essential Enterprises, (FREE) -191 Bethpage- Sweet Hollow Rd, Old Bethpage, NY 11804

SR Vice President- Community Services

Responsible for the administration and operational oversight of FREE's Employment Services, Behavioral Health Personalized Recovery Services, Home and Community Based Behavioral Health Waiver Services for Adults and Children, Traumatic Brain Injured Care Coordination, Structured Day Program Services, In home Clinical Services for survivors of Traumatic Brain injury and Employment Services under OPWDD, OMH and ACCES VR.

1/21-2/22

Family Residences and Essential Enterprises (FREE) - 191 Bethpage- Sweet Hollow Rd, Old Bethpage, NY 11804

SR Vice President – Housing

Responsible for the administrative and operational oversight of 13 Individual Residential Alternatives (IRA's) under NYS OPWDD for individuals with developmental disabilities and medical complexities. Co facilitator of Family Advocacy Support Services for FREE.

9/19-1/21

Chief Program Officer -FREE

Responsible for administrative and operational oversight of a large housing program for individuals with developmental disabilities. The programs included Intermediate Care facilities (ICF's), IRA's, Supported Housing, Shared Living Opportunities and HUD funded /Certified Homeless Housing. Also responsible for grant and capital development for the housing services at FREE.

3/17-9/19

Chief Administrative Officer/Chief Compliance Officer -FREE

Responsible for the support departments at FREE which includes : Resource and Entitlements, Community Partnerships, Health Information Management, Employment Services, Art therapy, Family Advocacy, Quality Improvement, Compliance, Data analytics, Strategic Planning, Corporate Guardianship and lead Executive Partner to The Valued Affiliated Companies of Pronto of Long Island, Adelante of Suffolk County, Skills Unlimited, Rides Unlimited and The Rehabilitation Institute.

2012-2/2017

SR Vice President of Strategic Partnerships and Business Development-FREE

Responsible for oversight of many of the support departments at Family Residence and Essential Enterprises, (FREE) and 15 managed affiliates. Duties include: Grant Writing; Entitlements; Family/Consumer Advocacy; Government Relations; Community Projects, Strategic Planning and Data Analytics; The L.I. Single Point of Access; Community Development; Facilities Operations ;Purchasing and New Business Development

2009-2012

Associate Director-FREE

Responsible for the day to day operations of the Behavioral Health Division and Medically Complex Residential Programs at FREE. These programs served individuals with highly complex medical and Intellectual needs in the community. They were staffed 24 hours per day and had clinical support teams which provided enriched services,

2004-2009

Director of Day Services-FREE

Responsible for the day to day operation of Day, Clinical and Vocational opportunities for over 450 people with different abilities. These programs were funded by The NYS Office for People

with Developmental Disabilities, (OPWDD), The NYS Office of Mental Health and The NYS Department of Health (DOH) and ACCESS VR Services.

1992- 2003

Director of Mental Health Services-FREE

Responsible for the day to day operation of a 200 bed residential program for people in recovery for mental illness along with a 130 person Continuing Day T treatment program for those also in recovery for mental illness and substance abuse disorders.

1985 -1992

Aid to the Developmentally Disabled (ADD) – 540 Main Street Riverhead

Program Director of Mental Health Services-

Responsible for developing and operating ADD's Mental Health Residential Program. This program served people who were dually diagnosed with Mental illness and developmental disabilities

Professional Certifications:

Facilitator of workshops for Stephen Covey's -Seven Habits for Highly Effective People; Seven Habits for Highly Effective Managers and Principle Centered Leadership 1999- Present

SUNY Purchase- Executive Leadership Certificate - July 2017

SHRM-CP (Society of Human Resource Management) Licensed Human Resource Professional Certification -2018- Present

Recent Membership Organizations:

Society of Human Resource Management -2017- present

Smithtown Library Board of Trustee -2017- 2023

President of the Friends of The Smithtown Library Board of Trustees Sept 2024 -Present

Chairperson for Annual Long Island Job Expo for People of All Abilities 2015-present

Previous Membership:

Fundraising Chairperson- Smithtown Kickers -Cobras

Steuben Society- Long Island

Suffolk County Girl Scouts- Cookie Mom for 4 years

Cub Scouts of America – Den leader

Fundraising Chairperson- Long Island Adoptive Parents Committee

Adoptive Parent Committee- Long Island- Fundraising Chairperson