

Jennifer Lynne Sibley
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CERTIFICATIONS

Credentialed Family Peer Advocate-Office of Mental Health
Family Development Credential
Family Assessment of Needs and Strengths Certified
2015 Graduate of Partners in Policymaking
New York State Parent Empowerment Project (NYSPEP)

EDUCATION

BA., State University of New York at Potsdam, Potsdam, NY (May 2007)
Graduated with Magna Cum Laude honors
Major: Childhood Education with specialization in History
Grade Point Average: 3.6 Overall
Foreign Language: Basic understanding of Spanish with limited fluency
Workshops completed: Project SAVE (December 2005), Prevention of Child Abuse and Maltreatment Seminar (December 2005), Fingerprinting completed (October 2001)

AAS., State University of New York College of Technology at Canton, Canton, NY (May 2000)
Major: Liberal Arts: Social Sciences
Grade Point Average: 3.0

Regents Diploma, Indian River Central School District, Philadelphia, NY (June 1998) Grade Point Average: 3.2

HONORS

President's List (4 Semesters), Dean's List (2 Semesters), Dean's List at Canton (3 Semesters), Graduated with Magna Cum Laude Honors from Potsdam

2015 Served on Education Advocacy Policy Group committee organized by Assemblywoman Addie A.E. Jenne

EMPLOYMENT

Family Peer Advocate, Northern Regional Center for Independent Living, Watertown, NY (October 2007, Present)
-Responsibilities include working with families of children with disabilities in Jefferson and St. Lawrence Counties to assist with accessing needed programs and services, learning about their rights and responsibilities within a variety of Federal, state and local service systems, to include Office of People with Developmental Disabilities (OPWDD), Office of Mental Health (OMH) and Social Security Benefits. Also worked with families to understand the special education process and their rights and responsibilities within special education process, as well as helping to empower them to become their child's best advocate. I have also developed and presented a variety of workshops including special education related workshops, disability awareness and disability etiquette, workshops on specific disabilities and many other topics. I have previously held positions as the Fort Drum Family Peer Advocate and as a Parenting Training and Information Coordinator. I have also provided limited supervision to the Family Support Services team during short-term absences

from the Program Director, with duties such as collecting and submitting time cards, managing incoming referrals, answering inquiries regarding FSS services and assisting team members as needed.

Substitute Teacher, Indian River Central School District, Philadelphia, NY (2002-2007)

-Worked in a number of classroom settings, including special education classrooms, as a teacher, teaching assistant, teacher's aide and one-on-one aide.

Substitute Teacher, Hammond Central School District, Hammond, NY (2007)

-Substituted in grades 4, 5, and 6 as well as an In-School Suspension monitor

COMMUNITY AFFILIATIONS

Currently serving as a member of the Community Action Planning Council's Head Start Policy Council and a member of the Children's Home of Jefferson County's Incident Review Committee. I also am actively working with the Community Technical Assistance Center (CTAC) to develop a series of workshops for Family Peer Advocates to learn more about the special education process. I have assisted the Families Together in New York State Central Region Parent Advisors to host virtual workshops as well.

SKILLS

Computer skills: Microsoft Office programs, Zoom Conferencing platform, data entry and schedule management with Microsoft Outlook. Very proficient with current NRCIL programs and applications, including NetCIL and ECR.

PERSONAL

I have a personal interest in learning about and teaching others about Autism Spectrum Disorders and other developmental disabilities, as my son, Wyatt, has Autism. I also enjoy volunteering with various community organizations to raise awareness for disability rights and community integration. I really enjoy trivia competitions, comic conventions and local racing as well.

REFERENCES

Please see attached page for references.

JAH

Jennifer Alford Halko

10686 Station Rd., Lowville, NY 13367

Halkorja1@gmail.com (315)783-6473

Career Objective:

I'm seeking a position within an agency in which I can help enrich the lives of people in our community and empower these individuals towards their employment goals to achieve a better way of life. .

Education:

Belleville Henderson Central School: September 1992-June 1996, Regents Diploma

State University of New York at Potsdam: August 1996-December 1999, Bachelors of Arts in Foreign Language, Certification in Secondary Education

Work Experience:

Northern Regional Center for Independent Living: September 2021-present
Employment Specialist/Youth Transitions

At the Independent Living Center I work with individuals with disabilities. I assist these individuals with gaining ACCES VR services, writing Intensive Employment Plans, job development, workplace behavior skill building, job skill building, resume and cover letter writing, situational assessments, and job placement. I have developed working relationships with numerous local businesses and attend networking events to market our services. I also have begun teaching the SPARK program at South Lewis Central School assisting students with disabilities to transition from school to adulthood. The program teaches these students valuable job skills.

Northern Regional Center for Independent Living: September 2020-
September 2021

Mental Health Peer Advocate/Recovery Coach

At the beginning of my employment at the Independent Living Center I worked as a peer advocate assisting individuals with disabilities to find housing, transportation, apply for benefits, and other needed resources. I co-facilitated SMART Recovery and Double Trouble support groups. I acted as a Recovery Coach with peer support services.

United Prevention Coalition: May 2018-present

Community Member/ Agency Representative/ Sector Representative

As a member of the United Prevention Coalition I have been extremely active in fundraising, event planning, running committees, organizing events and in my new role I was active in rewriting the year 6-10 grant. I currently serve as the UP Coalition chairperson and am active in weekly meetings.

Certificates:

Certified Recovery Peer Advocate (CRPA)

Certified Peer Specialist (CPS)-Provisional

Mandated Reporter

NYS Tier 1 and 2 Employment Specialist

NYS Tier 4 Pre-Employment Youth Transition Specialist

Opioid Overdose Prevention Program NARCAN Trainer
Forensic Peer Specialist
Mental Health First Aid
SMART Recovery
SSI/SSDI Outreach, Access, and Recovery (SOAR)

Trainings:

Recovery Coach Academy
Bridges out of Poverty
Academy of Peers
CORE Competencies for Peer Crisis Support
Cultural Competence

Volunteer Experience:

United Prevention Coalition: Co-Chairperson
Carthage Fine Arts Booster Club President
Carthage Softball Club Secretary

Erica Vachon

Lafargeville

ericavachon3_xmi@indeedemail.com

3154868027

I am a motivated person seeking employment in a new field. I have worked in human service for 10 years. I love working with people to achieve their goals.

Authorized to work in the US for any employer

Work Experience

Executive Director

Hearts for Youth - Alexandria Bay, NY

March 2021 to Present

My role is to plan and complete programs that would engage our youth, implementing plans and all necessary paperwork for grants and accounting, all press releases. Fundraising and community service planning.

Employment Specialist

The ARC Jefferson St. Lawrence - Watertown, NY

October 2019 to January 2021

Helping individuals with disabilities go through a ready to work program that includes class work, volunteering then job development . I attend interviews with individuals and let potential employers know the benefits of hiring individuals with disabilities.

Occupational Trainer

The ARC Jefferson ST. Lawrence - Watertown, NY

February 2019 to October 2019

I help adults with disabilities achieve there work tasks, I document on goals that are individually based.

Teacher's aide

Jefferson Lewis boces - Watertown, NY

January 2012 to February 2019

I help children with disabilities with everyday tasks to get them through their school day.

Recreation Director

Village of Brownville - Brownville, NY

July 2013 to August 2018

I direct activities for children ages 5 to 14 to keep them safe and engaged in fun activities. I have two employees under my supervision. I order all supplies that will be used for the activities I plan. I plan trips for 60 kids to amusement parks and beaches weekly.

Occupational Trainer

Jefferson Rehabilitation Center - Watertown, NY

March 2006 to June 2008

I helped disabled persons to achieve excellence at there jobs. I would ensure the client would arrive to work on time and train them on there job duties during their employment. I would write up a summary of what we woke on daily with a longer note monthly on recommendations for the clients next step. I would attend meetings and help with the IEP writing process.

Manager

Rak's Department Store - Clayton, NY
June 1998 to October 2002

I was responsible for keeping store clean, doing inventory and some ordering. I worked with customers to ensure they were happy with their purchase. I did the cash outs and went to bank with deposits. I oversaw employees and did the schedule.

Education

High school diploma

General Brown High School - Dexter, NY
September 1993 to June 1997

Skills

- Self directed, organized, people person.
- retail sales (4 years)
- budget (5 years)
- training (4 years)
- Strategic Planning (4 years)
- Word
- Developmental Disabilities Experience
- Mentoring
- Store Management Experience
- Teaching
- Fundraising
- Program Development
- Press releases
- Accounting (3 years)

Certifications and Licenses

First Aid Certification

CPR Certification

Noelle Eisenhauer

Watertown, NY 13601

315-777-0566

Noelle.eisenhauer@vcfa.edu

Philosophy: Cultivate independence and self-empowerment for children with disabilities through the strengthening of executive functioning skills, family advocacy, and community awareness

Skills:

- Knowledge of Microsoft Office programs
- JAWS, OpenBook, numerous software and applications for blind users
- Direct supervision and nurturing of children with mental illness
- Strong advocate for people with disabilities
- Case management
- Individual and group therapy
- Executive functioning skills program

Work Experience:

Consultant/Day Program Developer

Central Association for the Blind and Visually Impaired, Utica April 2020 – Present
Remote, working with social work department to develop a summer camp program, which utilizes the arts to enhance the executive functioning skills of children with vision loss.

Writing for Children & Young Adults, Graduate Lecture

Vermont College of Fine Arts, Montpelier, Vermont Summer Residency, July 2015

Researched, wrote, and presented a forty-minute lecture entitled, Creating Positively Authentic Characters with Disabilities. The lecture explained the myths and truths that encompasses the disability experience, discusses published contemporary Middle Grade and Young Adult novels with negatively portrayed characters with disabilities, and offers writers ten points to portray disabled characters in positive ways.

The Writer's Cache I & II Teacher, New Horizons Writing School, Writing.Com 2008-2009

The Writer's Toolbox I & II Teacher Assistant, A1 Writing Academy, Writing.Com 2008

Dedicated Customer Service Representative, Empire Blue Cross Blue Shield, Albany, NY 1996-2000

Education:

Vermont College of Fine Arts, Montpelier, VT MFA in Writing for Children and Young Adults, 2015

University at Albany, Albany, NY BS in Social Welfare, 3.85, 1996

Jefferson Community College, Watertown, NY, AA in Liberal Arts, 1993

Learning Center Student Tutor

- Tutored fellow Anatomy and Physiology students in current class material
- Guided students in study groups
- Provided alternative study techniques for students with learning disabilities

Internship:

Social Work Intern - Colonie Senior Service Center, Colonie, NY 1995-1996

- Wrote and formatted agency pamphlets and informational flyers.

Noelle Eisenhauer

Watertown, NY 13601

315-777-0566

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- Created an assessment plan and eligibility tool to incorporate Medicare Spend-down for the financial needs of clients increasing the agency's quarterly revenue by \$6000.
- Wrote a case management assessment form to use during senior home visits with social worker

Volunteer Work:

Writing Consultant, Remote	2015-present
Consult writers on character portrayals, including disabled characters.	
Daisies – Brownies Leader	
Girl Scouts of America, Brownville, NY	2012-2013
Newsletter Editor, President, Activities Coordinator, MOMS Club of Watertown, NY	2002-2004

Achievements:

- Royce Reinvention Scholarship Recipient, Vermont College of fine Arts Writing For children & Young Adults, Spring 2014
- MFA in Writing for Children & Young Adults Program Merit Scholarship Recipient, Vermont College of Fine Arts, Fall 2014
- Phi Beta Kappa Honorary, University at Albany, 1996
- President's List, Jefferson Community College, 1992, 1993