



THE STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK

Bureau of Proprietary School Supervision
Investigations & Audit Unit
116 West 32nd Street, 5th Floor
New York, NY 10001

Tel. 212-643-4760
Fax (212) 643-4765
E-mail: BPSS@nysed.gov
Web site: www.acces.nysed.gov/bpss

April 5, 2019

American Language Communication Center Teach-out Options for Current Students

Dear Current Student of American Language Communication Center (“ALCC”):

The New York State Education Department’s (NYSED) Bureau of Proprietary School Supervision (BPSS) is hoping to make the transition in your education as smooth as possible during this difficult period caused by the sudden closure of ALCC on April 2, 2019. Toward this end, as an active student, we want to let you know what your options are under the New York State Education Law. This information also applies to any ALCC student who is currently on an approved leave of absence. Please review the options below.

Option 1: Participate in a Teach-out

We have appealed to other Certified English as a Second Language (ESL) schools and asked them to help out during this difficult period. Fortunately, six schools have voluntarily come forward to offer their assistance and want to extend an invitation to you to continue your education at their facility. Below is a list of these schools, their addresses, contact persons, email addresses, and telephone numbers.

School Name	School Address	Contact Person	Telephone
KAPLAN INTERNATIONAL CENTERS (Soho)	623 BROADWAY NEW YORK, NY 10012	CHRISTOPHER KOUTSOVITIS	646-863-8446 CHRIS.KOUTSOVITIS@KAPLAN.COM
KAPLAN INTERNATIONAL CENTERS (Empire State)	350 5TH AVENUE NEW YORK, NY 10118	CHRISTOPHER KOUTSOVITIS	646-863-8446 CHRIS.KOUTSOVITIS@KAPLAN.COM
BLUEDATA INTERNATIONAL INSTITUTE	500 8TH AVENUE, SUITE 800, NEW YORK, NY 10018	YUYU LI	212-683-6250 yuyuli.bd@gmail.com

NEW YORK LANGUAGE CENTER-BROADWAY INC.	2710 BROADWAY NEW YORK, NY 10025	BARBARA DICK	212-268-6500 BARBARADICK415@GMAIL.COM
NEW YORK LANGUAGE CENTER-BRONX, INC	2450 GRAND CONCOURSE, 2ND FLOOR, BRONX, NY 10458	ROSA A. FERNANDEZ	718-561-6000 nylcbx@aol.com
NEW YORK LANGUAGE CENTER INC.	37-66 82 STREET JACKSON HEIGHTS, NY 11372	BARBARA DICK (no director listed in System.)	212-268-6500 BARBARADICK415@GMAIL.COM
NEW YORK LANGUAGE CENTER - MIDTOWN	226 WEST 37 STREET, 11TH FLOOR, NEW YORK, NY 10018	ANNA MODZELEWSKA	212-678-5800 ANNA@NYLANGUAGECENTER.COM

Please keep in mind the following points when considering a teach-out school.

There is no extra cost to you as a student. The teach-out school will fulfill the terms of the original enrollment agreement signed by you at ALCC. You are only responsible for the balance of the tuition you would have paid ALCC. The teach-out school will also evaluate you to determine appropriate placement within the course. Should you decide to take the teach-out, you can give the new school a try for one week of instruction. If you decide at the end of the week you do not wish to continue, you can still apply for **Option 2**. (It is important that you notify the teach-out school of your intention to withdraw from the school by the end of the first week.)

Option 2: A Refund of All Prepaid Tuition

Section 5007(4)(c) of the Education Law permits a student who was enrolled in a school at the time the school closes to apply for a refund of their prepaid tuition through the Tuition Reimbursement Account. You can initiate this process by completing the [BPSS complaint form](#). You can get this form by visiting our [website](#) to download a complaint form. You can aid the review process of your complaint by attaching important records, such as enrollment agreement and receipts. Finally, you can mail your complaint form to the BPSS address indicated on the complaint form, or email it to BPSS@nysed.gov.

If you have already filed a complaint with our office, you will be contacted by a BPSS Investigator assigned to address and resolve the issues stated in your complaint. If you need further assistance or have additional questions, please contact BPSS at 212-643-4760, or email BPSS at: BPSS@nysed.gov.

Students who have questions regarding their immigration status should contact the [SEVP response center](#) or 1-800-892-4829.

Whatever your decision, BPSS wishes you good luck in all your future endeavors.

Sincerely,

Richard A. Cohen
Supervising Investigator